



South-eastern Europe Health Network
Health development action for South-eastern Europe

Amendments to the Memorandum of Understanding

On the

**Future of the South-eastern Europe Health Network
in the framework of the South East European
Co-operation Process (2008 and beyond)**

**Banja Luka, Bosnia and Herzegovina,
12 October 2011**

Amendments to the Memorandum of Understanding

The Ministries of Health of the Republic of Albania, Bosnia and Herzegovina¹, the Republic of Bulgaria, the Republic of Croatia, the Republic of Macedonia, the Republic of Moldova, Montenegro, the Republic of Romania, and the Republic of Serbia (hereinafter: founder member states of the South-eastern Europe (SEE) Health Network),

Recalling that the SEE Health Network has been operational for the past ten years developing regional cooperation and technical activities in public health in SEE; this regional cooperation in public health was formalized with the consensual commitment of the ministers of health of the SEE Health Network founder's member states to the provisions of the Dubrovnik and Skopje Pledges, endorsed at the First Health Ministers' Forum in 2001 and the Second Health Ministers' Forum in 2005, respectively,

Recalling that regional cooperation in public health remains of the highest priority in underpinning political cooperation and economic development in the SEE region, in facilitating confidence-building, and as a supporting instrument for European and Euro-Atlantic integration process,

Recognizing that the founder member states of the SEE Health Network have previously entered into the Memorandum of Understanding on the Future of the South-eastern Europe Health Network in the Framework of the South East European Co-operation Process signed on 20 April 2009 (hereinafter: the Memorandum), and the Agreement among the Member States of the South-eastern Europe Health Network on the Host Country Arrangements on The Seat of the Secretariat of South-eastern Europe Health Network signed on 09 November 2010.

Recognizing contemporary changes and new developments requiring the SEE Health Network to adapt to the new realities, namely:

- the Regional Cooperation Council; Memorandum of Understanding was signed between the South-eastern Europe Health Network and the Regional Cooperation Council in 2010 to frame, forward and partner regional cooperation in health in SEE with political, economic and other health related initiatives in the SEE region, and
- The two of the founder member states of the SEE Health Network (Bulgaria and Romania), having become members of the European Union. European Union, have supported SEE Health Network, emphasizing public health as a tool for economic and human development,

Recognizing the need and desire of constant adaptation to contemporary needs and interests to enhance and enrich alliance in public health in the SEE, that requires setting up legal grounds for enlargement of the SEE Health Network with new member states beyond the founder member states of the SEE Health Network, and

¹ Throughout this document, Minister of Civil Affairs on the behalf of Bosnia and Herzegovina's health authorities shall be understood as Ministry of Civil Affairs of Bosnia and Herzegovina, Federal Ministry of Health, Ministry of health and Social Welfare of the Republic of Srpska and Department of Health and other services of Banja Luka District

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In accordance with the Article XII of the Memorandum,

HAVE AGREED TO AMEND THE MEMORANDUM AS FOLLOWS:

Article I

The text in the Memorandum that reads as "member country" or "member countries" or "SEE members" or "SEE member" or "country" with the meaning of the SEE Health Network member state, shall be replaced with the text "member state of the SEE Health Network" or "member states of the SEE Health Network" accordingly.

Article II

The following shall be added at the end of Article IV, Paragraph 1:

New parties may join the SEE Health Network and become member states with the unanimous approval of the member states of the SEE Health Network, upon accepting the relevant decisions and statutes of the SEE Health Network, as well as the Agreement among the Member States of the South-eastern Europe Health Network on the Host Country Arrangements on The Seat of the Secretariat of South-eastern Europe Health Network signed in 2010, and after approval by the SEE Health Network, as prescribed by the Memorandum.

Article IV, Paragraph 2 is amended and shall read as follows:

2. The SEE Health Network will seek collaboration with other countries recognized by the United Nations, as well as with international and regional governmental and nongovernmental and integration organizations (hereinafter collectively referred to as the partners). They may become partner states or partner organizations or member states, as appropriate, of the SEE Health Network upon accepting the relevant decisions and statutes of the SEE Health Network, as well as the Agreement among the Member States of the South-eastern Europe Health Network on the Host Country Arrangements on The Seat of the Secretariat of South-eastern Europe Health Network signed in 2010, and subject to consensus approval by the SEE Health Network.

Article III

Article VI paragraph 2 and paragraph 3 of the Memorandum are amended and shall read as follows:

2. The Regional Meeting of the SEE Health Network shall comprise one high-level representative, hereinafter referred to as the National Health Coordinator and one alternate nominated by the ministry of health of each country, whether member state of the SEE Health Network or a partner country and shall be opened to one representative from each partner organization. The national health coordinators and alternates shall be decision-making and/or decision-influencing professionals at the level of at least senior policy making person from the respective ministry of health, designated by the respective minister of health.

3. The Executive Committee shall be composed of five members: three representing the

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member states of the SEE Health Network, one representing the partner states and one member jointly nominated by interested international and regional governmental and nongovernmental and integration organizations. The members of the Executive Committee representing the member states shall be elected by the member states of the SEE Health Network from its member states on personal merit for period of two years. Should a member withdraw or be withdrawn before completing the Executive Committee's term of office, the member states of the SEE Health Network shall be responsible for appointing a replacement at its following regional meeting. Representatives of international and regional governmental and nongovernmental and integration organizations are entitled to participate in the meetings as observers with the right to contribute to the discussions.

Article IV

Article IX Paragraph 2 and Paragraph 4 of the Memorandum are amended and shall read as follows:

2. The SEE Health Network Secretariat shall receive contributions from the member states of the SEE Health Network.

4. The minimal amount to be contributed by each member state of the SEE Health Network shall be calculated on the basis of the methodology developed for contributions to the Regional Co-operation Council, whereby member states of the SEE Health Network are categorized in four groups according to their level of gross domestic product. The minimal contributions to be made by each country, on the day of signing of this Memorandum are specified in Annex 4 of the Memorandum. The minimal amount to be contributed by each SEE Health Network member state shall be changed according to the changes of the level of gross domestic product, as per the methodology developed for contributions to the Regional Co-operation Council, only in writing by mutual agreement between the signatories.

The SEE Health Network Secretariat annual budget shall be decided, adopted and published by the member states of the SEE Health Network yearly, taking into account the methodology developed for contributions to the Regional Co-operation Council, taking into account raised/contributed funds to the SEE Health Network Secretariat other than minimal amount to be contributed by each SEE Health Network member state. The member states of the SEE Health Network shall distribute the overall budget in a manner to provide for successful fulfillment of the duties and responsibilities of the Secretariat prescribed by the Memorandum.

Article V

Annex 4 of the Memorandum: Contributions to the SEE Health Network Secretariat by the Member States of the South-eastern Europe Health Network is replaced, having regards changes of the level of gross domestic product and contributions of the new member state, on the day of signing these Amendments to the Memorandum, and is attached to this Memorandum as its constitutional part.

Article VI

Any dispute arising between the member states of the SEE Health Network concerning the interpretation and implementation of the Amendments to the Memorandum shall be settled

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amicably and consensually by the member states of the SEE Health Network.

The depositary of the Memorandum of Understanding and the Amendments to the Memorandum shall be the Secretariat of the SEE Health Network.

The Amendments to the Memorandum shall enter into force upon signature by all member states of the SEE Health Network.

IN WITNESS WHEREOF, the undersigned, being duly authorized by their respective Governments has signed Amendments to the Memorandum:

Done in Banja Luka, Bosnia and Herzegovina, on 12 October 2011 in one original in the English language.


REPUBLIC OF ALBANIA

Authorized person

Signature: 

BOSNIA AND HERZEGOVINA

Authorized person

Signature: 

REPUBLIC OF BULGARIA

Authorized person

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REPUBLIC OF CROATIA

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REPUBLIC OF MACEDONIA

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REPUBLIC OF MOLDOVA

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MONTENEGRO

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ROMANIA

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REPUBLIC OF SERBIA

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Annex 4

Table 1. Annual Contribution to the SEE Health Network Secretariat by the Member States of the South-eastern Europe Health Network

Group	GDP at PPP, Billion \$	Countries	Country % (Group % of costs)	Share € per country	Share € per group
I	<10.0	Republic of Moldova Montenegro	5% (10%)	10 000	20 000
II	<50.0	Republic of Albania Bosnia and Herzegovina Republic of Macedonia	10% (40%)	20 000	60 000
III	>50.0	Republic of Croatia Republic of Serbia	15% (30%)	30 000	60 000
IV	>70.0	Republic of Bulgaria Romania Israel	18% (36%)	36 000	108 000

Gross domestic product at purchasing power parity

total (in €): 248,000

Table 2. SEE Health Network Secretariat annual budget for 2011

(Adjusted to the contributions on the day of signing this Memorandum for Amending the Memorandum for Understanding)

	Unit	Number	Cost/unit €	Amount €	Total
Personnel					126 000
Director	person	1	48 000	48 000	
Technical officer	person	1	20 000	20 000	
Legal officer	person	1	20 000	20 000	
Financial officer	person	1	24 000	24 000	
Admin assistant	person	1	14 000	14 000	
Office					
Office rent	space	1 in kind host country contribution			
Office equipment	equipment	1 in kind host country contribution			
Running costs					25 000
Telephone	cost	5	4 000	20 000	
Stationery	cost	1	5 000	5 000	

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Table 2. SEE Health Network Secretariat annual budget for 2011 (continued)

Website						9 600
Setting up	cost	1	4 800	4 800		
Maintenance	cost	1	4 800	4 800		
Travel						40 000
Director	cost	1	20 000	20 000		
Technical officer	cost	1	20 000	20 000		
Executive Committee meetings						19 440
Air travel	cost	16	1 000	16 000		
Hotel	cost	16	80	1 280		
Local travel	cost	16	65	1 040		
Per diems	cost	16	70	1 020		
Other costs						37 956
Total (in Euro)						248 000

Note: Net salaries of national and international staff shall be adjusted accordingly, taking into account the tax status of the individual