

## **SCOPES Project**

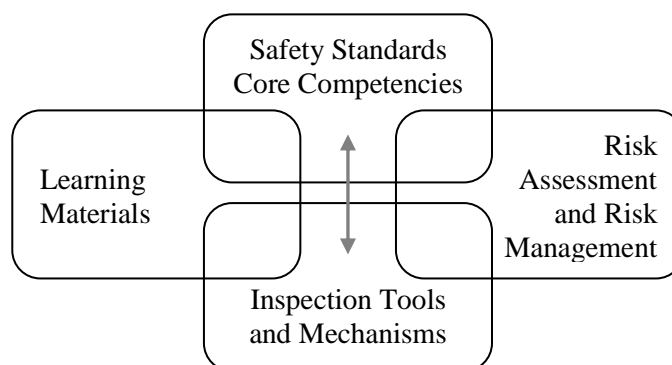
### **“Development of core curriculum in occupational Health”**

#### **Guidelines for preparation of case studies**

Aiming at assisting the different categories of stakeholders in the area of occupational health, the Project is also dedicated to creating a pool of case studies in occupational medicine with the focus on physical, chemical, biological and ergonomic exposure and emphasis on the occupational medicine approach for individuals (individual cases) as well as on workplaces (exposed collective). Such database will contribute towards the improvement of the access of medical students and other stakeholders (such as occupational health professionals, inspection services, governmental officials and non-governmental activists) to materials necessary for obtaining high-quality and effective training in occupational health, as well as it will serve as a resource for continuing education and updates in this area. It will also help for the development the problem oriented learning process as a creative learning method at the university level in the Eastern European countries in accordance with the EU regulation.

The Project invites all health professionals, occupational health experts, medical students as well as other stakeholders to contribute towards building a high quality database of case studies.

The reviewed case studies will be published in a structured searchable database, maintained on the Internet. This database will be made freely accessible to everyone interested in this field. Selected case studies will be used as a teaching and reference material at the Regional Summer School in Occupational Health.



Structure of Database of interactive case studies, learning materials and tools

#### **General Guidelines for the Case Studies**

The case studies should be between 1,000 - 1,500 words long, describing a positive or negative influence/impact of a certain project, policy decision or an implemented practice/mechanism. The case study should have distinctive elements... The authors wishing to remain anonymous should clearly state this in the document.

For the purpose of processing, we encourage the authors to send the case studies in the Word, Rich text or PDF format.

## Detailed Guidelines (for beginners)

For the first-time writers of a case study, the Team has prepared a more detailed guide with the essentials that have to be covered by the case. For further details please contact: [casestudy@studiorum.org.mk](mailto:casestudy@studiorum.org.mk)

**1. Title - What?** (no more than 3 lines): Describing the focus of the case study

**2. Aims/Objectives - Why, Where?** (approx 200 words):

**Why** was this case study is important? Give some background on reasons.

**Where** it is located and whether it is rural or urban.

**What** group is in the **focus** (youth, elderly, families. general community etc).

**3. The Case - How, Who, When?** (approx 450 words):

**Stakeholders** - who were the main stakeholders? Did they benefit

**Community participation** - how did you involve the community and stakeholders in the project  
**Implementation**

- What changes/benefits happened for the target group from the project? (short-term and long-term)
- Did the project achieve its aims/objectives?
- Were there any unexpected outcomes? What are they?

**4. Sustainability** (approx. 150 words):

- How will the project and its benefits continue into the future?
- Can the project be replicated with other groups and in other areas?

**5. Lessons Learnt** (approx. 300 words):

- What can be learnt from this case study?
- What were the main challenges? Did the instruments/mechanisms involved met these challenges or difficulties?
- Did anything unexpected happen? How did you handle this?
- What would you do the same/differently if you implement such a project again?
- Any advice for others implementing a similar project?

**6. Contacts/Links/Resources:**

Please list any contacts, links or resources that you found particularly useful in carrying out the project and which could be helpful to others.

## Submission Deadline

There is no particular deadline for this Call for Case Studies. However, due to possibility for their use as a material for the Regional Summer School in Occupational Health, we encourage their submission before the end of 2007.